



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2018		Day 31	Month 03	Year 2019

## Section A Reference and administration details

Charity name Barham Park Trust

Other names charity is known by Barham Park Trust

Registered charity number (if any) 302931

Charity's principal address Brent Civic Centre, Engineers Way

Wembley

Middlesex

Postcode HA9 0FJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	London Borough of Brent	Barham Park Trust Committee		Not applicable as corporate sole trustee
2				
3				
4				
5				
6				
7				
8				
9				
10				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	<p>The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed.</p> <p>Related documents</p> <ul style="list-style-type: none"> <li>• The conveyance dated 1<sup>st</sup> February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed</li> <li>• The Assent dated 1<sup>st</sup> February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed.</li> </ul>
How the charity is constituted (eg. trust, association, company)	London Borough of Brent as sole trustee
Trustee selection methods (eg. appointed by, elected by)	Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The benefit is the provision of Barham Park and building for recreational purposes.

Members of the Barham Park Trust Committee received training in September 2017 and this included a wide range of information including governance, conflicts of interest and public benefit. Similar training was provided for a new member of the Trust Committee in July 2018.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During 2018-19, the Trust agreed:

- on the advice of the Charity Commission to amend the Trust accounts for the 2017/18 financial year, for the 2016/17 and 2015/16 financial years; and to update the Charity Commission with the amended and updated accounts.
- sought and received permission from the Charity Commission to incur specified items of expenditure on Barham Park from the restricted funds of the Trust.

The Trust took actions to remedy deterioration and to repair timbers and associated structures to part of the Barham Park buildings.

Working with the Council, a Barham Park Project Officer continued to work to progress operational issues, and to prepare capital projects towards commissioning both for the buildings and for the park. The Council's Project Officer continued to service Barham Park though the role of the Project Officer was widened during the year to include all parks in the Borough. Surveyors were commissioned to commence the preparation of a windows schedule, to catalogue details of the exterior of the building, to identify the priority of needs for renovation and an appropriate style for renovation.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

As at 31 March 2019 the charity held cash reserves of £488,297. Out of this total sum of £488,297, the sum of £416,364 consists of restricted funds and the sum of £71,933 consists of unrestricted funds. There was no expenditure from the Trust's restricted funds in the 2018/19 financial year up to 31 March 2019.

In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

CHRIS WHYTE	

<b>Position (eg Secretary, Chair, etc)</b>	Operational Director, Environment Services : Officer with delegated authority to deal with day to day trustee functions of the Trust.	
<b>Date</b>		